POTTSTOWN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS AGENDA
JANUARY 19, 2006 - 7:30 P.M.

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

Approval of minutes of the Special Meeting held on December 28, 2005.
Approval of minutes of the Regular Meeting held on January 5, 2006.

LIST OF BILLS

FINANCIAL REPORT

TAX COLLECTOR'S REPORT

	Previously Collected	Collected This Month	Distribution	Total Collected To Date
Real Estate	$20,675,207.08	$ 937,898.27	$ 9,797.14	$21,603,308.21
Interim Real Estate	9,856.00	18,267.05	---	28,123.05
Per Capita	78,075.20	6,898.00	---	84,973.20
Deed Transfer	233,209.78	41,358.20	---	274,567.98
Occupation	92,554.02	9,954.60	---	102,508.62
Occ. Privilege	21,332.54	1,154.20	35.00	22,451.74
Delinquent Real Estate	550,963.01	37,677.22	---	588,640.23
Delinquent Per Cap. & Occ.	61,627.02	18,810.75	---	80,437.77
Earned Income Tax	1,062,736.66	28,052.36	42.27	1,090,746.75

COMMUNICATIONS

AWARDS

HEARING FROM PATRONS OF THE SCHOOLS

SPECIAL REPORTS

(over)

REPORT OF THE SUPERINTENDENT OF SCHOOLS

I. Approval of Committee Minutes - EXHIBIT 1

Community Relations Committee - January 3, 2006

II. Recommendations for Action by the Board

(Items A to K are consent topics
Items L to Q are additional topics for Board consideration.)

A. Personnel

1. Resignations

The Superintendent recommends the Board approve the following resignations:

a. Administrative

(1) John Bowden, 3210 Briarwood Blvd., Lancaster PA 17601, Assistant Business Manager, resignation effective January 13, 2006.

b. Substitute Teacher

(1) Melissa Robinson, 1314 Oakdale Drive, Pottstown PA 19464, Per Diem Substitute Teacher, resignation effective December 20, 2005.

c. Lunch Program

(1) Kimberly Retner, 566 West Street, Pottstown PA 19464, Lunch Program Aide/Proctor, Franklin Elementary, resignation effective December 8, 2005.

2. Request for Leave of Absence

The Superintendent recommends the Board approve the following request for leave of absence:

a. Danielle Walt, 121 Briarwood Drive, Douglassville PA 19518, Teacher, Barth Elementary, requests a six week childbearing leave, effective on or about March 3, 2006.

3. Elections

The Superintendent recommends the Board approve the following elections:

a. Substitute Teachers – EXHIBIT 2

(1) Rich Weidner, 215 Moorwood Road, Telford PA 18969, Special Substitute Teacher, effective December 21, 2005 and upon receipt of emergency certification.

(2) Lauren Burgess, 148 Woodland Manor Drive, Mohnton PA 19540, Per Diem Substitute Teacher, effective January 2, 2006.

(3) George Mang, 466 Pennsylvania Avenue, Reading PA 19606, Special Substitute Teacher, effective January 2, 2006.

b. Classroom Assistants – EXHIBIT 3

(1) Britney Haring, 22 Winding Road, Pottstown PA 19464, Classroom Assistant/Special Education, effective January 2, 2006.

(2) Amy Grimley, 1049 Timber Lane, Pottstown PA 19464, Substitute Classroom Assistant, effective January 2, 2005.

(3) Faith LaRosse, 103 E. Howard Street, Stowe PA 19464, Substitute Classroom Assistant, effective December 21, 2005.

(4) George Mang, 466 Pennsylvania Avenue, Reading PA 19606, Substitute Classroom Assistant, effective January 2, 2006.

(5) Debra Greenly, 1998 Harmonyville Road, Pottstown PA 19464, Substitute Classroom Assistant, effective January 2, 2006.

c. Classified – EXHIBIT 4

(1) Carolee Wilson, 879 Rivendell Lane, Pottstown PA 19464, Substitute Executive Secretary, effective January 2, 2006.

(2) Robert Yost, 115 W. 8th Street, Pottstown PA 19464, Substitute Custodian Housekeeper, effective January 3, 2006.

(3) Jill Fox, 137 Gable Avenue, Pottstown PA 19464, Housekeeper, Franklin Elementary, effective January 2, 2006.

(4) Barbara Bainbridge, 276 Diamond Street, Pottstown PA 19464, Lunch Proctor, Franklin Elementary, effective January 2, 2006.

(over)

(5) James Diamond, 306 N. Price Street, Pottstown PA 19464, Substitute Lunch Proctor, effective January 2, 2006.

(6) Vicki Baldwin, 112 E. Philadelphia Avenue, Boyertown PA 19512, Substitute Breakfast Proctor, effective December 22, 2005.

d. Instruction in the Home – EXHIBIT 5

(1) Theresa Dundon, 230 Christine Drive, Reading PA 19606, Instruction in the Home, effective December 23, 2005 through the end of the 2005-06 school year.

e. Addition to Elementary After School 21st Century Program – EXHIBIT 6
Paid through 21st Century Community Learning Center Grant

(1) Dawn Choiniere, 2059 Farmington Avenue, Boyertown PA 19512, Assistant, effective January 2, 2006.

f. Addition to Elementary After School Tutoring Program – EXHIBIT 7
Paid through EAP Grant

(1) Britney Haring, 22 Winding Road, Pottstown PA 19464, Assistant, effective January 2, 2006.

g. Additions to After School Learning Center – EXHIBIT 8

(1) Michael Freed, 450-C Pickering Dam Road, Charlestown PA 19460, Substitute Tutor, Middle School Learning Center, effective January 2, 2006.

(2) Beverly Elwell, 20 Hillendale Road, Perkasie PA 18944, Substitute Tutor, High School Learning Center, effective January 2, 2006.

4. Change of Position and/or Salary – EXHIBIT 9

The Superintendent recommends the Board approve the following changes of positions and/or salaries:

a. Karen Shaner, 121 E. Second Street, Boyertown PA 19512, Substitute Assistant Business Manager, effective January 2, 2006.

b. Jean Heffelfinger, 2466 Old Route 100, Barto PA 19504, High School Anchor Club Sponsor, salary change due to resignation from the Pottstown School District, effective January 13, 2006.

5. Support Staff Tuition Reimbursement – EXHIBIT 10

The Superintendent recommends the Board approve payment of tuition reimbursement to the following support staff employees:

a. Kristine Yonas, 220 Foxtail Court, Gilbertsville PA 19525, 1-1 Van Nurse/Special Education, requests tuition reimbursement for a class taken through the American Heart Assoc. Health Care Provider.

b. Stacey Foster, 354 Beech Street, 2nd Floor, Pottstown PA 19464, Classroom Assistant/Special Education, requests tuition reimbursement for classes taken at MCCC.

B. Administrative/Supervisory Tuition Reimbursement – EXHIBIT 11

The Superintendent recommends approval of the following administrative/supervisory tuition reimbursement, as listed on Exhibit 11:

1. Mr. Jeffrey Sparagana, 2503 Prospect Street, Reading PA 19606, for credits earned at Widener University, effective January 19, 2006.

C. Administrative/Supervisory Professional Leaves

The Superintendent recommends approval of the following administrative/supervisory professional leaves:

1. Mrs. Taffy Wolfe and Mrs. Diane Meck to attend the PASBO Conference, Hershey, PA, March 8-10, 2006, with expenses paid by the district.

2. Mr. Jeffrey Sparagana to visit the Miami-Dade Center for Excellence in Early Education and view facility under construction, Miami, Florida, from January 31 through February 3, 2006, with expenses paid by the district.

D. Rescission of Policy 1700 – Organizational Chart

The Superintendent recommends the Board rescind Policy 1700 – Organizational Chart.

E. Approval of Policy 1700 – Organizational Chart – EXHIBIT 12

The Superintendent recommends the Board approve Policy 1700 – Organizational Chart, as presented in Exhibit 12.

(over)

F. Professional Leaves

The Superintendent recommends approval of the following professional leaves:

1. Mrs. Lorraine Donnelly and Ms. Sarah Burushkin to attend PA School Counselor's Convention, March 2-4, 2006, Lancaster, Pennsylvania.

   • No substitutes needed.
   • Registration = $265.00 (if paid by 1/24/06)
   • Hotel = $197.58
   • Approx. $80.00 mileage
   • Expenses paid by Pupil Services Department

2. Mr. Peter Kelly and Mr. Robert Decker to attend Leadership and Excellence for Administrators in PA Schools, January 13-14, 2006, Harrisburg, Pennsylvania.

   • Two substitutes needed for one day = $170.00
   • All other expenses paid for by Department of Education

G. Alternative Education Placements – EXHIBIT 13

The Superintendent recommends the Board approve the placement of the students named on Exhibit 13 to the Alternative Education Program located within the Pottstown High School.

H. Transportation Contracts – EXHIBIT 14

The Superintendent recommends the Board approve the transportation contracts and amendments listed on Exhibit 14 for the 2005-06 school year.

I. Tax Collection Lock Box Agreement – EXHIBIT 15

The Superintendent recommends the Board renew a contract with Harleysville National Bank, Pottstown, Pennsylvania, for the Tax Collection Lock Box program at the fees indicated on Exhibit 15. The term of this Agreement is January 1, 2006 through December 31, 2009.

J. Budget Transfers – EXHIBIT 16

The Superintendent recommends the Board approve the transfer of funds from the Pottstown School District General Fund to the Middle School Construction Fund and the High School Construction Fund for final payment for these construction projects, as per Exhibit 16.

K. Amendment to Dr. Georeno's Agreement

The Superintendent recommends the Board approve an amendment to the agreement between the Pottstown School District and Dr. Anthony Georeno for severance pay payments in accordance with Exhibit A of Dr. Georeno's contract.

NON-CONSENT

L. Approval of Funding

The Superintendent recommends the Board approve funding in the amount of $10,000 for the High School PSSA Incentive Pilot Program, with the understanding that the Superintendent will be responsible for approval and monitoring of program details.

M. Course Approvals – EXHIBIT 17

The Superintendent recommends the Board approve the following courses for the high school:

Advanced Placement Computer Science
Advanced Placement Studio Art

N. Resolution – Early Educational Facility – EXHIBIT 18

The Superintendent recommends the Board approve a Resolution of the Pottstown School District confirming its decision to pursue the construction of an Early Education Facility as part of the Washington Street initiative and situate within the redevelopment area of the Borough of Pottstown as presently designated by the Planning Commission of the Borough of Pottstown, as well as the Planning Commission of the County of Montgomery.

O. Bid Award – EXHIBIT 19

The Superintendent recommends the Board authorize purchase orders to the companies indicated on Exhibit 19, the award in each case being made to the lowest bidder meeting the required specifications.

1. Technology Equipment – PEPPM

P. Tax Abatement – Borough of Pottstown

We have received a request from the Borough of Pottstown to abate the taxes on the following properties: 30 W. King Street, 67 W. High Street, 69 W. High Street, 71 W. High Street, which are all part of the former Pottstown Metal Welding property purchased by the Borough of Pottstown. The Borough is asking that taxes be abated for the 2005 school year.

Q. Plan Con Part K, Project Refinancing

The Superintendent recommends the Board authorize the filing of Plan Con, Part K, Project Refinancing with the Department of Education for the refinancing of the 1999 Bond Issue. This bond issue has been split and refinanced by the December 2005 Bond Issue and the January 2006 Bond Issue. This authorization would cover the filing for both Bond Issues.

(over)

INFORMATION

1. Conferences for Administrators, Supervisors, and Teachers
2. Collection of Delinquent 2004 School and Interim School Taxes
3. School Board Appreciation
4. Maintenance Report
5. Proposed Policy 2820 – Privacy of Medical Records Pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPAA)
6. Board Resolution – HIPAA
7. Privacy Team – HIPAA
8. Privacy Officer – Duties and Responsibilities
9. HIPAA Business Associate Agreement

UNFINISHED BUSINESS

1. Facilities Update – Mr. Bush
2. Fitness Facility and Track Use Update – Lindley/Bush/Armato/DeRenzo
3. Athletic Facilities Construction – Shantz Baseball Field Concessions/Restroom – Grigg Stadium – Hartman/Huss/Lindley/Armato/Angstadt/DeRenzo
4. Virtual or Shared AP Classes – Lindley

NEW BUSINESS

1. Personnel – Mr. Sparagana
2. 2004-05 Auditor's Report – Mr. Bush
3. Administrative/Supervisory Professional Leave – Mr. Krem
4. Field Trips – Dr. Lindley
5. Additional New Business Items

FEDERATION REMARKS

HEARINGS FROM PATRONS

Hearings from patrons of the schools and others having a legitimate right to be heard for items requiring an immediate vote.

REMARKS BY MEMBERS OF THE BOARD

ADJOURNMENT