POTTSTOWN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS AGENDA
OCTOBER 19, 2006 - 7:30 P.M.

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

Approval of minutes of the Regular Meeting held on October 5, 2006.

LIST OF BILLS – Mr. Thees

FINANCIAL REPORT – Mr. Thees

TAX COLLECTOR'S REPORT – Mr. Thees

To be handed out meeting.

COMMUNICATIONS

AWARDS

HEARING FROM PATRONS OF THE SCHOOLS

COMMITTEE REPORTS

1. Montgomery County Legislative Committee – Mr. Robertson
2. Community Relations Committee – Mr. Armato
3. PSBA Regional Representative – Mr. Hartman
4. Finance Committee – Dr. Smock
5. Personnel Committee – Mrs. Barnhill
6. Washington Street Initiative Joint Committee – Dr. Smock

SPECIAL REPORTS

PSSA High School Initiatives – Mr. Rodriguez
Electronic Media Recommendation – Dr. Lindley (handout)
Internet2 Update – Dr. Lindley

(over)

REPORT OF THE SUPERINTENDENT OF SCHOOLS

I. Recommendations for Action by the Board

(Items A to J are consent topics.)
(Item K is an additional topic for Board consideration.)

A. Personnel

1. Resignations

The Superintendent recommends the Board approve the following resignations:

a. Professional

(1) Lea Calverase, Substitute Teacher, effective September 19, 2006, employed since January 18, 2006.

(2) Jessica Watson, Substitute Teacher, effective September 22, 2006, employed since March 17, 2006.

(3) Diana Lynn, Substitute Teacher, effective September 22, 2006, employed since August 28, 2006.

(4) Tracy LaVeyra, Substitute Teacher, effective September 27, 2006, employed since August 28, 2006

(5) Gretchen Vogt, Substitute Teacher, effective September 27, 2006, employed since May 4, 2006.

2. Requests for Leaves

The Superintendent recommends the Board approve the following requests for leaves:

a. Angela Krem, Classroom Assistant, Lincoln Elementary School, requests Childbearing/Childrearing Leave of Absence, partially covered by the Family Medical Leave Act, effective October 22, 2006 through and including January 1, 2007.

b. Kari Kindig, Lincoln Elementary Teacher, requests Childbearing/Childrearing Leave of Absence, partially covered by the Family Medical Leave Act, effective on or about December 5, 2006 through mid January.

c. Kelly Skokowski, Title I Classroom Assistant, Franklin Elementary School, requests Childbearing/Childrearing Leave of Absence, partially covered by the Family Medical Leave Act, effective March 26, 2007 through the end of the 2006–2007 school year.

3. Elections

The Superintendent recommends the Board approve the following elections:

a. Professional - EXHIBIT 1

(1) Maxwell B. Donnelly, Long-Term Substitute, Rupert Elementary School, effective September 22, 2006 through the end of the 2006–2007 school year.

b. Classified - EXHIBIT 2

(1) Vicki Baldwin, Breakfast Proctor, Pottstown Middle School, effective September 18, 2006.

(2) Krystal Baird, Substitute Cafeteria Worker, effective September 25, 2006.

(3) Paula J. Pritchard, Playground Aide, Rupert Elementary School, effective October 9, 2006.

(4) Kathleen A. Lorenzo, LPN, Substitute Nurse, effective November 11, 2006.

(5) Vanessa I. Saylor, Community Grants Coordinator, effective November 1, 2006 through September 30, 2009.

c. Substitute Classroom Assistants – EXHIBIT 3

The Superintendent recommends the Board approve the addition of the substitute teachers to the substitute classroom assistant list, effective August 28, 2006, as listed on Exhibit 3.

(over)

d. 21st Century Community Learning Centers – EXHIBIT 4

The Superintendent recommends the Board approve the employees listed on Exhibit 4 for the 21st Century Community Learning Centers program, effective October 3, 2006 through the 2006-2007 school year, four (4) days/wk, one (1) hour/day, to be held at Barth, Rupert, and Bethel AME Church.

e. Elementary After School Tutoring – EXHIBIT 5

The Superintendent recommends the Board approve the employees listed on Exhibit 5 for the Elementary After School Tutoring program, effective September 25, 2006 through April 26, 2007, two (2) days/wk, one (1) hour/day, to be held at Edgewood, Franklin, and Lincoln Elementary Schools.

f. Montgomery County Job Readiness Program – EXHIBIT 6
(Grant Funded)

The Superintendent recommends the Board approve the employees listed on Exhibit 6 for the Montgomery County Job Readiness program, effective for the 2006–2007 school year.

g. Montgomery County Ladies Club Program – EXHIBIT 7
(Grant Funded)

The Superintendent recommends the Board approve the employees listed on Exhibit 7 for the Montgomery County Ladies Club program, effective for the 2006–2007 school year.

h. District Pupil Services Staffing – EXHIBIT 8
(Paid through Access funds)

The Superintendent recommends the Board approve the following for support services for a special education student, effective for the 2006–2007 school year.

(1) Theresa Dundon, Special Education Teacher

i. Homebound Instruction – EXHIBIT 9

The Superintendent recommends the Board approve the following homebound instructor, special education, effective August 29, 2006 through August 31, 2006:

(1) KidsPeace National Centers

4. Changes of Position and/or Salary – EXHIBIT 10

The Superintendent recommends the Board approve the following changes of position and/or salary:

a. Brenda DiDonato, from Long-Term Substitute to Special Education Teacher, effective September 26, 2006.

b. Betty Jowar, from Substitute Cafeteria Worker to Part-Time Cafeteria Worker, Pottstown High School, effective October 2, 2005.

5. Bargaining Unit Salary Correction for 2005-2006 – EXHIBIT 11

The Superintendent recommends the Board approve the following Bargaining Unit Salary Correction for 2005-2006:

a. Antoinette Rapp, High School Teacher, salary level and step were calculated incorrectly at the beginning of the 2005–2006 school year.

6. Bargaining Unit Salary Correction for 2006–2007 – EXHIBIT 12

The Superintendent recommends the Board approve the following Bargaining Unit Salary Correction for 2006-2007:

a. Antoinette Rapp, High School Teacher, salary level and step were listed incorrectly on the September 21, 2006 New Business.

B. Rescission of Job Descriptions

The Superintendent recommends the Board rescind the following job descriptions:

Word Processing Secretary I
Word Processing Secretary II
Assistant to the Technology Coordinator
Technology Coordinator
Supervisor of Word Processing/Copy Center
Computer Operator III
Printing Clerk – Full-Time
Printing Clerk – Part-Time
Information Management Specialist I

(over)

C. Adoption of Job Descriptions

The Superintendent recommends the Board adopt the following job descriptions:

Word Processing Specialist I (replacing Word Processing Secretary I job description) – EXHIBIT 13

Word Processing Specialist II (replacing Word Processing Secretary II job description) – EXHIBIT 14

Classroom Assistant (new job description) – EXHIBIT 15

Assistant to the Technology Coordinator (replacing existing Assistant to the Technology Coordinator job description) – EXHIBIT 16

Network Administrator (new job description) – EXHIBIT 17

Technology Trainer/Help Desk (new job description) – EXHIBIT 18

Technical Administrative Assistant (new job description) – EXHIBIT 19

Technology Coordinator (replacing existing Technology Coordinator job description) – EXHIBIT 20

Information Technology Special Assistant (new job description) – EXHIBIT 21

Technician I (new job description) – EXHIBIT 22

Supervisor of Word Processing/Copy Center (replacing existing Supervisor of Word Processing/Copy Center job description) – EXHIBIT 23

Computer Operator (replacing Computer Operator III job description) – EXHIBIT 24

Printing Clerk (replacing Printing Clerk – Part-Time and Printing Clerk – Full-Time job descriptions) – EXHIBIT 25

Information Management Specialist (replacing Information Management Specialist I job description) – EXHIBIT 26

Assistant to the Data Processing Coordinator (new job description) – EXHIBIT 27

D. 2006–2007 Extracurricular Salaries – EXHIBIT 28

The Superintendent recommends the Board approve the 2006-2007 extracurricular salaries, as listed on EXHIBIT 28.

E. Professional Leaves

The Superintendent recommends the Board approve the following professional leaves:

1. Mr. Eric Dusko and Mr. John Armato to attend Pennsylvania Wrestling Coaches Convention, Grantville, Pennsylvania, October 13-15, 2006.

   • No substitutes needed
   • $300.00 per coach (includes meals and registration)
     $300.00 to come from athletic budget – remaining $300.00 will be paid by the coaches
   • $60.00 mileage
   • Costs incurred paid by athletic budget

2. Mrs. Karen Neitz, Mrs. Shirley Ziegler, Mrs. Laura Lee Kunka, Mrs. Natalie Pileggi, Mrs. Connie Belin, Ms. Jamie Fazekas, Mr. Joshua Pierce, Ms. Katherine Moyer, Ms. Kelly Skokowski to attend KSRA Reading Conference, October 23-25, 2006, Champion, Pennsylvania.

   • Registrations = $1125.00
   • Hotel Rooms = $3564.00
   • Plus mileage $445.00
   • Meals included with hotel cost
   • Total costs = $5134.00
   • No substitutes needed

F. Field Trips

The Superintendent recommends the Board approve the following field trips:

1. Eight students to participate in a Backpacking trip to Pine Grove Furnace (Appalachian Trail) and Gettysburg, Pennsylvania, October 27–29, 2006. Major Fitz-Patrick to chaperone.

   • Cost to students $25.00 each
   • No substitutes needed

G. Alternative Education Placements

The Superintendent recommends the Board approve the placement of students to the alternative education programs located within the Pottstown High School.

(over)

H. Tax Study Commission Member

The Superintendent recommends the Board approve Eileen McCaul to serve as a Tax Study Commission member.

I. Hiring of Assessment Appeal Experts – EXHIBIT 31

The Superintendent recommends the Board approve the hiring of Allan P. Baumholtz, Assessment Appeal Expert, and Bruce C. Loch, CPA, Loch, Elsenbaumer, Newton & Co., in connection with the assessment appeal associated with Pottstown Hospital, as listed on Exhibit 31.

J. Bid Award – EXHIBIT 32

The Superintendent recommends the Board approve the following bid award, the award in each case being made to the lowest bidder meeting the required specifications, as listed on Exhibit 32.

1. 30 Passenger School Bus

NON-CONSENT

K. 2001 Bond Refinancing Resolution – EXHIBIT 30
(handed out at meeting)

The Superintendent recommends the Board approve the 2001 Bond Refinancing Resolution, which will provide for a reduction in debt service payments, as listed on Exhibit 30.

INFORMATION

1. Facilities Planning Committee Meeting, 9/26/06 – Mr. Krem
2. Conferences for Administrators, Supervisors, and Teachers – Dr. Lindley
3. Waiver of Conflict of Interest Letter – Mrs. Adams
4. Monthly Summary, Grants – Mrs. Adams
5. WPAZ Educational Forum – Mr. Armato
6. PCTV Spotlighting Pottstown School District Program – Mr. Armato
7. Maintenance Report – Mr. Angstadt
8. Letter to Mrs. Rosenberry regarding transportation

UNFINISHED BUSINESS

1. Keystone Opportunity Zone Agreement (former Mrs. Smith site) – Mr. Kalis

NEW BUSINESS

1. Personnel – Mr. Sparagana
2. Administrative/Supervisory Professional Leave – Mr. Krem
3. Field Trips – Dr. Lindley
4. Alternative Education Placement – Dr. Lindley
5. Transportation Contracts – Mrs. Adams
6. Special Education Contracts – Mrs. Adams
7. Additional New Business Items

FEDERATION REMARKS

HEARINGS FROM PATRONS

Hearings from patrons of the schools and others having a legitimate right to be heard for items requiring an immediate vote.

REMARKS BY MEMBERS OF THE BOARD

ADJOURNMENT